

Town of Estancia
Regular Meeting of the Board of Trustees
Tuesday, September 4, 2018 6:15 pm
Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:15 pm and Roll Call was taken:

Trustee Romero- Present
Trustee Sedillo- Present
Trustee Chavez- Present
Trustee Hall- Present
Mayor Dial – Present

1.0 Approval/Disapproval of Agenda – Action Item

ACTION TAKEN: Trustee Romero made a motion to approve the agenda as written. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

2.0 Discussion/Approval of the August 20, 2018 Public Hearing Minutes – Action Item

ACTION TAKEN: Trustee Hall made a motion to approve the August 20, 2018 Public Hearing Minutes. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

3.0 Discussion/Approval of the August 20, 2018 Regular Meeting Minutes- Action Item

ACTION TAKEN: Trustee Hall made a motion to approve the August 20, 2018 Regular meeting minutes. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

4.0 Discussion/Approval of September 4, 2018 Bill List – Action Item

ACTION TAKEN: Trustee Chavez made a motion to approve the September 4, 2018 Bill list. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

5.0 Department Updates:

Police/Animal Control-

Chief Reynolds told the Board that last month was relatively quiet for her department except for traffic. Her department issued over 100 citations last month. Thankfully, breaking and entering calls are at a standstill since a recent arrest. Chief Reynolds also informed the Board that Officer William Milbourn was recently involved in a traffic pursuit. His involvement in the pursuit ended near the 203.

Chief Reynolds told the Board that we are currently housing 4 dogs at the kennel.

Fire- Volunteer Fire Chief Chris Wolonsky told the Board that his department passed their PRC inspection and received their PRC Ambulance Certificate of Renewal. He has also made sure that all of our fire extinguishers are in good working order, etc. He is sincerely thanked for his work in the Fire Department. Chief Wolonsky told the Board that he promoted Patrick Sanchez to Assistant Fire Chief. During their recent charity boot drive, they collected approximately \$600.00.

Library-

Librarian Angela Creamer presented the following written report:

Library Report September 2018

Childrens Programing

19 children from ages 1.5 to 5th grade are signed up for the after school, and storytime programs.

Adult Programing

The UNM GED program added another day to their tutoring program. They now meet every Monday and Wednesday.

The adult book club meets every third Tuesday at 10:30am in the Southwest room.

Teen book club will have their first meeting for the school year on Friday, September 28th. The Teen Book Club meets the last friday of every month.

Williams Trust

Roof repair - \$1,310.00 completed

Plumbing repair - \$440.00 completed

Carpet Cleaning - \$581.51 completed

Leak repair in main lobby – completed

Repair of retaining wall – work will begin September 5th

electrical repair of outside lights sensor, outside security lights, bathroom exhaust fans, indoor lighting – September 10th

Events

Book Sale – raised \$235.25

School Supply Drive was a success. A large box of supplies was delivered to the Estancia Elementary office on Monday, August 27th.

Friends of the Library

I would like to cordinate a Friends of the Library group. The Adult Book Club and Library volunteer Shannon Cobb have expressed an interest in participating. Having a friends group gives members of the community a feeling of being involved. They are more likely to voluteer in other areas, and encourage others to visit the Library.

Should members be required to fill out a volunteer application?

Ms. Creamer discussed the Friends of the Library group with the Board. It was agreed that members would be volunteers representing the Town at times and would have to go through the formal process of becoming a volunteer for the Town.

Maintenance- Public Works had no update at this meeting.

Administration- Clerk Michelle Jones told the Board that her department has preparing for the Town's annual audit. She said they are also finalizing the closing of the New Well project and finalizing submission of the ICIP. They are also scheduling the winterizing of the pool and will be creating a survey to get input for the pool employees about what worked this summer and what we could do better.

Public Comment – At the discretion of the Mayor. For information only (No Action can be taken). Comments may be limited to (5) minutes per person on any subject.

Resident Chancy Rodgers spoke to the Board about the poor conditions of some of our roads, especially Alan Ayers, Lassiter, Joseph, and Loring. He said there are a lot of pot holes and, with the recent rains, a lot of standing water. He said a motorcyclist, riding at night, is at high risk of a serious accident with the pot holes as bad as they are.

Resident Julia Holmes told the Board that she was doing work on some of the planters in Town. She asked for money for woodchips. She will check to see if she can get woodchips donated. If not, the Clerk's office will accept donations for her for this project.

No Old Business

New Business

6.0 Utility Bill request- Danny Rhoden- Discussion only – Mr. Rhoden was not present at the meeting. **NO ACTION, ITEM DIES**

7.0 Approval Request for Chrystal Milbourn as new Animal Control Volunteer- Action Item
Police Chief Reynolds asked the Board to approve Ms. Chrystal Milbourn to be our new Animal Control Volunteer. Ms. Milbourn has already received a background check. **ACTION TAKEN:** Trustee Hall made a motion to approve Ms. Chrystal Milbourn as our new Animal Control Volunteer. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

8.0 Request for Approval of new Utility Account Policy pertaining to delinquent accounts- Discussion and Possible Action

Clerk Michelle Jones and Deputy Clerk Michelle Dunlap presented this item to the Board for consideration. They asked for approval to establish and enforce the following policy with respect to delinquent accounts:

The Town of Estancia will not allow any customer who has a Delinquent Status on an account that was opened in their name, to open another account in their name until the Delinquent Status has been completely cleared to a zero balance.

With this policy in place, a renter, for example, cannot leave a delinquent balance on an account, leave that residence and open another account in their name until the first account is paid in full. Currently, the Town can only take action on the property owner, not a renter. Trustee Chavez asked the Clerk's office to find out if a lien can be placed on a renter as well as a property owner.

ACTION TAKEN: Trustee Romero made a motion to approve the new Utility Account Policy. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**

9.0 Request to call a Public Hearing on Sept. 17 before the Regular Meeting to discuss the Small Cell Act Ordinance- Action Item

Clerk Michelle Jones asked the Board to consider having a Public Hearing on Sept. 17th to review and get Public input about the Small Cell Act Ordinance and House Bill 98: Local Election Act. The Board reviewed information they received from the Clerk's office about the Small Cell Act ordinance and Local Election. (Information on both items is located in the file for this meeting). Trustee Hall said that the Small Cell Act Ordinance was probably too detailed and complicated for our small municipality. He suggested holding off on the Public Hearing and moving forward on the Local Election Hearing. **ACTION TAKEN:** Trustee Sedillo made a motion to table the request for a Public Hearing for the Small Cell Act Ordinance. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

Mayor Dial approved moving forward with a Public Hearing for the Local Election Act. The Clerk's office will post for the Public Hearing on September 17th to get input on the Local Election Act and 'opting in' as a municipality.

9.0 Mayor/Council:

Trustee Hall said that he was reviewing Chapter IX Utilities of the Town's Ordinances. He said it needs a lot of work! He read some of the more confusing and outdated portions to the Board. He will continue to work on suggested revisions and then bring it to the Board for review.

Trustee Chavez asked about the lights at the park. Deputy Clerk Michelle Dunlap said she had called the electric company again today and they are aware of the needed repairs. Trustee Chavez also talked about the fact that the Town is no longer delivering 24 hour shut-off notices. She suggested mailing a delinquent account notice. Clerk Michelle Jones said that a delinquent account mailing would be a bit costly and said that her staff would most likely call delinquent account owners again this month.

Trustee Sedillo suggested that Ms. Holmes try chipdrop.com to see about free woodchips.

Trustee Romero said that the Estancia Valley Solid Waste Manager resigned and that EVSWA had posted for a new manager. He believed that the posting would end on Sept. 22. He said that financially, it looked like the EVSWA was in good shape. He also said that the County would not be taking over EVSWA's billing operation.

Mayor Dial told the Board that he recently attended the NMML conference, where he was told that there may be a push to eliminate some municipal courts and have their cases heard at the nearest Magistrate Court. He said that many in attendance were opposed to this idea. He was also told that there may be a change in the laws that would allow police officers to park on private property when running traffic. He said that he and Moriarty's Mayor Hart were opposed to this.

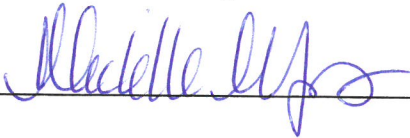
Adjournment

Trustee Hall made a motion to adjourn the meeting. Trustee Romero seconded the motion. All in favor.
MOTION CARRIED.

The meeting adjourned at 8:12 pm.

Approved: 

Date: 8/17/18

Attest: 

Date: 8/17/18